

ST. PAUL BOULEVARD FIRE DISTRICT

TOWN OF IRONDEQUOIT
433 COOPER ROAD
ROCHESTER, NEW YORK 14617

JOB ANNOUNCEMENT

Fire Chief

LOCATION: St. Paul Blvd. Fire District
SCHEDULE: Hours Vary

This is a senior fire service management position with the St. Paul Boulevard Fire District that reports to the Board of Fire Commissioners. The Fire Chief must have experience in leadership management and must be skilled at working in a challenging environment demanding strong organizational, communication, and interpersonal skills. The Fire Chief must have proven strategic leadership during intense crisis situations as well as delicate negotiations. Leadership style is characterized as enthusiastic, responsive, flexible, and thorough. Confident and poised in interactions with individuals at all levels. Respected for being detail-oriented and for resourcefulness in completing projects; ability to multi-task effectively; strong program and policy development to implementation.

JOB SUMMARY

ADMINISTRATIVE DUTIES:

Directing the daily activities of a large subordinate staff, including subordinate supervisors.

Personal interactions between an upper-level supervisor and subordinate supervisors in the accomplishment of objectives.

Assigning tasks and coordinating the activities of several units, establishing and guiding staff development programs, evaluating the performance of subordinate supervisors, and maintaining relationships with other organizational sections.

Ability to develop and maintain fire department programs and activities. This may include such areas as organizational relationships, planning, staffing, managing resources, budgeting, public relations, rules and regulations, and political and social concerns impacting the fire service.

Interact effectively with individual citizens and/or community groups, to educate or inform them about topics of concern, to publicize or clarify agency programs or policies, to negotiate conflicts or resolve complaints, and to represent one's agency or program in a manner in keeping with good public relations practices.

Other duties and responsibilities as required by the Board of Fire Commissioners.

OPERATIONAL DUTIES:

Manage large- and small-scale emergency incident. Command actions and decisions in managing the incident from start to finish.

Control and manage the tactics of firefighting, accountability and firefighter safety at a fire scene, hazardous materials, cause investigation, emergency medical care, community relations, and the incident command system, including interacting with other agencies and the media.

MINIMUM QUALIFICATIONS:

Candidates must meet the of New York State Civil Service Laws and Monroe County Civil Service Fire Chief's exam minimum requirements.

RESIDENCY REQUIREMENT:

District residency is preferable for the successful candidate but negotiable.

TO APPLY:

Send a letter of intent along with a resume to: St. Paul Blvd. Fire District, 433 Cooper Road, Rochester, New York, 14617. Attention: Ed Riley. Deadline to apply April 11, 2022.